

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....November 15, 2017

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Mike Dama, Cory Sotka, Kris Heidewald, Lyle Cherry, Travis Mueller, Gary Huc and Amy Grandaw were present. Others present: Patrick Mans – Superintendent, Jeff Walsh – Elementary/Middle School Principal, Jeff Baumann – High School Principal, Tom White – Buildings, Grounds and Transportation Director, Linda Tarmann - Business Administrative Assistant, Jannie Marsolek - Administrative Secretary, and Brad Taylor – Teacher.
- IV. APPROVAL OF AGENDA: Motion by Cherry, seconded by Heidewald to approve the agenda as presented. Motion carried 7-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING OCTOBER 25, 2017
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 - C. FUND 60 VOUCHERS AND FINANCIAL REPORTMs. Tarmann previewed the financial statement information. Motion by Cherry, seconded by Grandaw to approve consent agenda as presented with General Fund vouchers 92696-92905 in the amount of \$357,685.25 with void of 92066 and Fund 60 vouchers 164468-164475 in the amount of \$2,657.07 with void of 164457. Motion carried 7-0.
- VI. PUBLIC INPUT: There was no public input.
- VII. CORRESPONDENCE/RECOGNITION: Mr. Mans introduced Mr. Taylor, the Buildings and Trades teacher who presented the Standing up for Wisconsin Rural Schools award that was given on October 30 by Tony Evers, Wisconsin Superintendent of Schools. This award was given to the partnership of Crivitz Schools, Wausaukee Schools, NWTC and River Cities Habitat for Humanity for the work they did in building the tiny home last school year.
- VIII. REPORTS
 - A. ADMINISTRATIVE REPORTS
 1. PATRICK MANS – SUPERINTENDENT: Mr. Mans reported that Mr. Taylor’s report was the main item in his report. He also reported on how the sparsity aid will be calculated going forward, being based on enrollment numbers. We will get the full amount of \$300 per pupil this year (from last year’s numbers), but will

only get half the amount the following year, and will drop to zero the second year, unless things change in legislature.

2. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Mr. Walsh reported on Haunted Hallways on October 26. 541 went through the hallways, with over 450 dinners served. November 1 was an all-day teacher in-service. Mrs. Kobs will hold Child Find screening on November 30, and will hold the screening again in the spring.
3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on the National Honor Society induction banquet on Tuesday, October 25. He also reported on the Fall Sports Banquet on November 2. Finally, three Crivitz students will have their artwork on display at the WASB State Education Convention in January.
4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported that the custodial/maintenance staff will be busy cleaning, painting and performing preventative maintenance during the Thanksgiving break. The summer lawn maintenance equipment has been put away and started preparing the snow removal equipment. The irrigation system and outdoor concession area have been winterized. Finally, he reported that Unesco, the company chosen to perform the facilities analysis, will be here on November 28 and 29 for another round of data gathering and to finalize their report, with plans of having it for the December Board meeting.
5. JOLENE HUC – COMMUNITY ED SUPERVISOR: Absent. Mr. Huc and Mrs. Heidewald attended the meeting, so Mr. Huc commented on a couple of items that stood out. There was a Special Olympics partnership discussion, and of the review of the PeachJar website review.
6. MADELIN EITING – STUDENT COUNCIL REPRESENTATIVE: Miss Eiting reported that the National Honor Society held a blood drive on November 8, and there were 32 units collected and 12 walk-ins. Hi-Q has started with 13 members and is preparing for a promising season. Science Club has begun fundraising for a Fab Lab. Forensics will meet the first time after Thanksgiving.

IX. INFORMATION/DISCUSSION ITEMS

- A. 2017-2018 BUDGET REVISION: Linda Tarmann reviewed the budget revisions since the preliminary estimated budget was presented at the annual meeting in August. Due to the state's finalized budget, the revisions amounted to a positive amount of \$293,885, mainly due to an increase in per pupil categorical aid by \$200 per pupil, and an increase in student enrollment at the 3rd Friday count in September. The additional money may be used in a number of ways, and they may want to schedule a work session in January or February, once the facilities use study has been returned, to decide where best to spend the extra monies.

- B. SCHOOL START DATE: The start date of the school year was discussed. Mr. Mans reviewed the starting dates going back a few years, and there had never been an issue starting before Labor Day. The group decided that this should be decided on a case-by-case basis.
- C. ELEMENTARY SCHOOL GREEN SPACE: Mr. Dama reported that the Buildings, Grounds and Transportation Committee met on Monday, November 13 to discuss this item. The committee was not satisfied bringing anything to the full Board for action yet. They would like the project broken up into smaller projects, possibly to have something ready by January or February to begin projects this coming spring.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENT(S)

- 1. TUMBLING PROGRAM INSTRUCTOR(S): Motion by Grandaw, seconded by Sotka to approve Trisha Hellermann and Catherine Elfering as tumbling instructors. Motion carried 7-0.
- 2. SUBSTITUTE CLERICAL EMPLOYEE: Motion by Heidewald, seconded by Grandaw to approve Valerie Staidl-Borkovec as substitute clerical employee. Motion carried 7-0.
- 3. SUBSTITUTE TEACHER: Motion by Grandaw, seconded by Cherry to approve Brittany Story as substitute teacher. Motion carried 7-0.
- 4. CESA PART TIME SPECIAL ED PARAPROFESSIONAL: Motion by Cherry, seconded by Sotka to approve Rebecca Moore as CESA part time Special Ed paraprofessional. Motion carried 7-0.
- 5. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Heidewald to approve Leslie Carmody and William Carmody as volunteers/chaperones. Motion carried 7-0.
- B. 2017-2018 BUDGET REVISION: Motion by Heidewald, seconded by Grandaw to approve the 2017-218 budget revision as presented earlier by Linda Tarmann. Motion carried 7-0.
- C. ELEMENTARY SCHOOL GREEN SPACE: Motion by Sotka, seconded by Heidewald to table this item. Motion carried 7-0.
- D. NEOLA BOARD POLICY UPDATES 2ND READING
 - 1. 0100 – DEFINITIONS (REVISED)
 - 2. 0131.1 – BYLAWS AND POLICIES (REVISED)
 - 3. 0144.1 – COMPENSATION (REVISED)
 - 4. 0164.2 – SPECIAL MEETING (REVISED)
 - 5. 0166 – AGENDA (REVISED)

6. 2260 – NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY (REVISED)
7. 2261.01 – PARENT PARTICIPATION IN TITLE I PROGRAMS (REVISED)
8. 2370 – EDUCATIONAL OPTIONS (DELETE AND RENUMBER AS 8146)
9. 2411 – SCHOOL COUNSELING (REVISED)
10. 2430 – DISTRICT – SPONSORED CLUBS AND ACTIVITIES (REVISED)
11. 2431 – INTERSCHOLASTIC ATHLETICS (REVISED)
12. 3120.01 – JOB DESCRIPTIONS (REVISED)
13. 3122.01 – DRUG-FREE WORKPLACE (REVISED)
14. 4122.01 – DRUG-FREE WORKPLACE (REVISED)
15. 5111 – ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (REVISED)
16. 5130 – WITHDRAWAL FROM SCHOOL (REVISED)
17. 5136 – PERSONAL COMMUNICATION DEVICES (REVISED)
18. 5136.01 – TECHNOLOGY RESOURCES AND OTHER ELECTRONIC EQUIPMENT (REVISED)
19. 5310.01 – EMERGENCY NURSING SERVICES (REVISED)
20. 5330 – ADMINISTRATION OF MEDICATION/EMERGENCY CARE (REVISED)
21. 5421 – GRADING (REVISED)
22. 5517- STUDENT ANTI-HARASSMENT (REVISED)
23. 5540 – THE SCHOOLS AND GOVERNMENTAL AGENCIES (REVISED)
24. 5610 – SUSPENSION AND EXPULSION (REVISED)
25. 5571 – SEARCH AND SEIZURE (REVISED)
26. 5830 – STUDENT FUNDRAISING (REVISED)
27. 6605 – CROWDFUNDING (NEW)
28. 6800 – SYSTEM OF ACCOUNTING (REVISED)
29. 7530.02 – STAFF USE OF PERSONAL COMMUNICATION DEVICES (REVISED)
30. 7540.03 – STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY (REVISED)
31. 7540.04 – STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY (REVISED)
32. 7540.06 – ELECTRONIC MAIL (REVISION)
33. 7540.07 – DISTRICT-ISSUED STUDENT E-MAIL ACCOUNT (NEW)
34. 8146 – NOTIFICATION OF EDUCATIONAL OPTIONS (RENUMBERED FROM 2370 AND REVISED)
35. 8310 – PUBLIC RECORDS (REVISED)
36. 8320 – PERSONNEL RECORDS (REVISED)
37. 8320.01 – UNAUTHORIZED ACQUISITION OF STAFF PERSONAL INFORMATION (REVISED)
38. 8330 – STUDENT RECORDS (REVISED)
39. 8350 – CONFIDENTIALITY (REVISED)
40. 8452 – AUTOMATED EXTERNAL DEFIBRILLATORS (AED) (REVISED)
41. 8605 – USE OF ELECTRONIC WIRELESS COMMUNICATION DEVICES BY DISTRICT EMPLOYEES WHO OPERATE BOARD-OWNED OR OPERATED VEHICLES (REVISED)

42. 8800 – RELIGIOUS/PATRIOTIC CEREMONIES AND OBSERVANCES
(REVISED)

43. 9700 – RELATIONS WITH NON-SCHOOL AFFILIATED GROUPS
(REVISED)

Motion by Sotka, seconded by Heidewald to approve the 2nd reading of the listed
NEOLA policies as presented. Motion carried 7-0.

XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(c)

A. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR
PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER
WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES
RESPONSIBILITY

1. BOOKKEEPER POSITION

Motion by Grandaw, seconded by Heidewald to recess to executive closed session as read
at 6:36 p.m. Roll call vote was taken: Dama-Yes, Sotka-Yes, Cherry-Yes, Mueller-Yes,
Heidewald-Yes, Huc-Yes, and Grandaw-Yes. Motion carried.

XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION:

Motion by Grandaw, seconded by Heidewald to reconvene into open session at 6:56 p.m.
Motion carried 7-0.

A. BOOKKEEPER POSITION: Motion by Mueller, seconded to Heidewald to approve the
hiring of Sarah Jones as bookkeeper. Motion carried 7-0.

XIII. ADJOURNMENT: Motion by Mueller, seconded by Grandaw to adjourn at 6:58 p.m. Motion
carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President